

Dear Everyone,

Please find below advertising for a part-time job position in this Anglican deanery (region). Applicants do not have to be Anglican, but need to be reasonably comfortable working *with* Anglicans. I'd be grateful if you would circulate this information widely and appropriately.

Thank you.

Blessings,

Peter Armstrong

### **Deanery Facilitator for Deanery of Temiskaming**

The Deanery of Temiskaming (Anglican Diocese of Algoma) is looking for someone to fill the new position of Deanery Facilitator. The Deanery Facilitator [DF] will support the congregations for the Temiskaming Deanery by ensuring the provision of local and area-wide initiatives fostering congregational health, discipleship and formation.

#### **Position Description**

- This is a ministry which will be Deanery-driven, the DF taking the initiative to offer programs to address local needs. This will be done in cooperation with local parishes.
- We propose several events be offered (perhaps reflecting an annual theme) for the Deanery. These may include, but are not limited to, the following:
  - A Deanery Festival Day
  - Quiet Days
  - Youth Challenge or other day or weekend youth event
  - A Children's Day.
- The Deanery Facilitator will ensure (but might not personally manage or oversee) that events for training and clergy/ parish support are offered. These may include but are not limited to following: Alpha, Divorce Care, Messy Church, Bible study series, Deanery Marriage Preparation or Grief Support weekends.
- The Deanery Facilitator will help a parish, where requested, to discern their growing edge and what training and other resources might assist that parish.
- The Deanery Facilitator will create and circulate a Deanery Calendar which keeps track of Deanery and Parish events. This will allow us to be more supportive of each other's events and not to double or triple book events.
- The Deanery Facilitator will be offered an office to use. Deanery resources could be stored in this location and loaned out as requested.

#### **Competencies**

The person must exhibit competency in the following areas:

- Passion for God and the church
- Mature Christian
- Kind and compassionate
- Excellent oral and written communication skills
- Outstanding computer skills
- Ability to manage projects and follow through on details
- Ability to build teams and also work independently
- Ability to make presentations and share a vision of growth and vitality

The Deanery Facilitator position is rooted in the conviction that congregational health is necessary for the sake of fulfilling the church's vocation to be a "sign, foretaste, and instrument" of God's Kingdom, rather than simply preserving institutions or congregations. Vital congregations are places where lives are changed in fulfillment of our mission to make disciples and serve as witnesses to the gospel in the world. For this position, previous experience in community development and/or faith formation, youth development, familiarity with church communities, particularly in the Anglican tradition and the ability to work collaboratively in pastoral settings are assets. The position requires some travel in an area stretching from the communities of Temiskaming Shores in the north to Powassan in the south and Sturgeon Falls in the west.

*The following will be included in any contract/letter of appointment:*

The remuneration for this part-time position is \$14,902.00 per annum, less appropriate deductions required by law. This amount represents twenty hours per week. Two weeks of paid holidays, pro-rated in accordance with the part-time hours and the one year term of the position, are provided and must be taken before the conclusion of the term.

There is a travel allowance of 46 cents per kilometer that may be claimed through the Diocesan Treasurer, Jane Mesich. It will be necessary, as much as possible, to cluster out-of-town travel to best use our resources. Travel beyond deanery boundaries must be authorized by the Bishop or her appointees. As approved by the Diocesan Treasurer, we will reimburse all reasonable costs and expenses incurred in the course of the job including such things as office supplies, long distance calls, photocopying, faxing, and up to \$10 per month for your home email account.

According to current Diocesan policy, the Archdeacon of Temiskaming serves as the Deanery Facilitator's immediate supervisor in matters relating to employment, representing the Bishop in these matters and responsible to the Bishop for this work. The Diocesan Congregational Development Officer serves as the Deanery Facilitator's

immediate supervisor in matters relating to the content of program and other initiatives of this position supporting congregational health, discipleship, and formation. The Congregational Development Officer coordinates the work done by the Deanery Facilitator and those holding similar positions in other deaneries as part of the overall program and youth work of the Diocese. The Congregational Development Officer represents the Bishop in these matters and is responsible to the Bishop for this work. Acceptance of this position also comes with your agreement not to disclose the knowledge of the affairs of the Diocese, acquired in the course of your employment, to the detriment of the Diocese.

**CANADIAN POLICE INFORMATION CENTRE SECURITY CLEARANCE  
CERTIFICATE**

You have provided/must provide a Canadian police records check, indicating that there are no criminal convictions which, in the opinion of the Bishop, would interfere with the performance of your ministry. As part of the terms of the Appointment you agree to provide an updated Canadian police records check during the course of your appointment at such times as are required by diocesan policy.

**Applications for this position will be accepted until Friday, December 29, 2017 with an expected start date of February 1, 2018.**

**A letter of interest, addressed to The Venerable Joan Locke, and a current resume should be forwarded via e-mail to Archdeacon Joan at [revejoan@bell.net](mailto:revejoan@bell.net) or via mail to:**

**The Ven Joan Locke  
826B Main St.  
Powassan P0H 1Z**